

ART POST UKI

Conditions of exhibition at Art Post Uki

1. **Eligibility** Artists must be residents of the Tweed Valley (**The Green Cauldron**)
2. All artwork must be the original work of the artist.
3. An artist and their work will be selected by an independent panel of artists to be exhibited at Art Post Uki for a period of 6 weeks.
4. It is the philosophy of Art Post Uki that artists show as a “Featured Artist” However, group exhibitions on a particular theme will certainly be considered.
5. Applications can be presented to curator Sue Kinneally at any time. They will be filed until the next round of selections. Applications will be formally called for on the 31st May annually, via email and the web page (artpostuki.com)
6. All applications must be submitted via email.
7. If selected, artists have 48 hours to negotiate the dates if the dates they have been allocated are not convenient.
8. The Opening will be as advised at the beginning of each show (Thursdays from 6pm). Artworks from the previous show are taken down early on the Wednesday to allow the next show to be hung ready for the Opening the following evening. Generally, because it is a small space this is sufficient time for the hanging, although of course this may change according to requirements.
9. The size of the space offered determines how many works the artist may show. The wall space is H 2.4 metres x W 4.4 metres. Provision may be made for 3D work. It is important for artists to consider the design for the hanging of their work.
10. All 2D works must be ready for hanging, suitably framed or matted. Framed works must have D rings attached securely 6 cm from the top of the back of the work. Matted works must be fitted so that they can be hung from the gallery system hooks, or whatever is suitable for that piece. Art Post Uki does have a hanging system and will endeavour as far as possible to have all equipment necessary. If an artist has special needs for display then she or he must discuss them with Art Post Uki.
11. All artworks must have a label attached to the back detailing Artist’s name, title and medium used.

12. Artists should provide a list of artworks with prices, titles and mediums used and their contact information. Prices must include 25% commission. Artists must include all contact information on this price list.
13. Artists will need to provide an 'artist statement' and an image of themselves which forms an important part of the exhibition for viewers.
14. Art Post Uki will exercise all reasonable care in handling the artworks submitted. Art Post Uki will not accept responsibility for loss or damage to work while in its care. Insurance is the responsibility of the artist.
15. Art Post Uki reserves the right to video or photograph works for publicity and advertising.
16. Art Post Uki reserves the right to not exhibit any work seen to be unsuitable due to its subject matter or quality or copyright infringement.
17. The artist assumes all responsibility for his or her work after sale – for example, if a buyer is not happy with a purchase for whatever reason.
18. Art Post Uki will produce a catalogue and invitations, undertake to label and attribute the work and collaborate with the artist to display the work to its best advantage.
19. Art Post Uki will actively promote the exhibition on print and media sites, plan and provide refreshments for the Opening and take money for sales. Money for sold works will be transferred from Art Post Uki's bank account to the artist's account. Artists must provide bank details and ABN numbers if appropriate. Payment will be made at the end of each show. Art Post will promote each event. The Artist is required to invoice Art Post Uki at the closure of the exhibition, for the works sold minus the 25% gallery commission.

You are deemed to have agreed to the terms of this document if you fill out and submit an application form to Art Post Uki.